



**CASS**  
Capital Area Staffing Solutions

**BASS**  
Bangor Area Staffing Solutions

**NOVEMBER 2016**

**Daylight  
Saving Time  
ends this  
Sunday,  
November  
6th!**



### **Permanent Hires**



**CONGRATULATIONS**  
to the following Field Employees who  
have been hired permanently at our  
Client Companies!

Heidi Trefethen  
Glenn Benevides  
Victoria Beloin  
Pauline Grant

### **IMPORTANT NOTICES!!!**

**Please remember to submit your time card to us no  
later than Friday afternoon.**

**Our offices will be closed November 11 in  
observation of Veterans Day, and again on  
November 24 and 25 due to Thanksgiving.**

Kamela Tall

**Thank you all for  
representing us so well!**

## **HOT JOBS!!!**

Ask us about the following  
jobs we have available!!!

### **Augusta Area:**

Accounting Clerk  
Customer Service Rep.  
Executive Assistant  
Front Desk  
Bookkeeper  
Cleaner  
Teller/Member Service Rep.  
File Clerk  
Medical Front Desk Admin.  
Dining Services Shift Supv.  
Production Manager - Dining  
Services  
Cashier  
Cleaner/Janitorial  
Dishwasher

### **Bangor Area:**

Auto Shop Opportunity  
Wireless Retail Consultant - FT  
Wireless Retail Associate -  
Great for College Students!  
Shop & Warehouse Assistant  
Accountant  
Marketing/Sales Admin. Asst.  
Business Cleaners! Part-time  
Dental Assistant - 4 Day Work  
Week!  
Inside Counter Sales Position  
CS/Scheduling Position - FT  
Towing Dispatcher  
Electrician  
Receptionist  
Paralegal - PT Opportunity



## **Remember To Say Thank You**

Throughout your job search process never forget to extend common courtesies. This starts with saying please and thank you as often as possible.

You will always compete with other job seekers, who often don't even send an email saying thank you. Imagine how much you would stand out and differentiate yourself from your competition, by sending a handwritten thank you note.

You should thank people for referrals, informational

Courier - Immediate Need!  
Medical Billing Clerk

**Please remember to visit  
CapitalAreaStaffing.com or  
BangorAreaStaffing.com  
each week for all of our  
HOT JOBS.**



## FUN FACTS FOR NOVEMBER

### NOVEMBER IS:

**National Good Nutrition  
Month  
National Sleep Comfort  
Month  
National Pepper Month  
Aviation History Month**

**Birth Flower -  
Chrysanthemum  
Birthstone - Topaz**

**Nov. 11 - Veterans Day  
Nov. 24 - Thanksgiving**

**"As we express our gratitude  
we must never forget that the  
highest appreciation is not to  
utter words, but to live by  
them."**

**~ President John F. Kennedy**

interviews, every interview throughout the hiring process, reference checks and during your follow up process. Send thank you notes within 24 hours, handwrite the person's name, title and write the words Personal and Confidential in the lower left-hand corner to make sure this person opens the envelope vs. their assistant.

Don't forget to obtain business cards from everyone you meet and also send a thank you note to the Receptionist and anyone else that assisted you in the interview process.



## What a Woolly Worm Knows

It's time again to shine the spotlight on a certain caterpillar-the woolly worm! According to folklore, this fuzzy fellow has the ability to predict the weather.

Also called the woolly bear caterpillar, the banded woolly bear, or just woolly worm, he's the larva of the Isabella tiger moth (*Pyrrharctia isabella*).

In terms of appearance, the caterpillar has segments of either rusty brown or black. Often, he is black with more rust segments in the middle, although he might be almost all black or all rust.

Folklore says that if the rusty brown band is wide (more segments), then it will be a mild winter. The more black there is, the more severe the winter.



## Cranberry Champagne Cocktail

### Ingredients

1 -ounce cranberry juice  
(sweetened)  
1 wedge of lime  
Champagne or sparkling wine  
Cranberries (frozen)

### Directions

In a chilled Champagne flute add  
cranberry juice and a squeeze of  
lime. Top off the glass with  
Champagne. Garnish with 3 or 4  
cranberries.


Note that white or yellow or other colors of fuzzy caterpillars are NOT the same type of woolly worm. We'll leave the weather-prognosticating "skills" to your own observation!

# What are YOU Thankful For?




Please take a moment and "Like" us on FaceBook

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 Like us on Facebook

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